

**The Garden of Remembrance at both Bournemouth and Poole features an Octagon planter, onto which black or red (Poole only) granite memorial plaques with a choice of inscription can be placed. The planter is installed and maintained by the Council, and the memorial plaques may be ordered through the Council only.**

The Terms and Conditions that apply are:-

1. The scheme is reserved for cremations that have taken place, or where ashes have been scattered at the Bournemouth Crematorium or Poole Crematorium.
2. The initial contract is for five years from the date of placing the memorial plaque on the Octagon Planter with an option to renew for a further five years at the conclusion of the initial contract.
3. At the conclusion of the contract the plaque will be removed and retained for 3 months in the Crematorium office, from where it can be collected if required.
4. The wording on the plaque is restricted to a maximum of 3 lines. Please note the maximum number of characters per line as indicated on the Application Form. Spaces and punctuation marks count as a character. Examples of layouts for the inscriptions are given overleaf. Please note that the engraver will centre the inscription on the plaque.
5. The Council reserves the right to vary or abbreviate, where necessary, any inscription submitted which is too lengthy to be inscribed on the space provided on the plaque.  
The Council also reserves the right to refuse any entry that is considered unsuitable.
6. The fee for an initial five-year contract is shown in our current price list.
7. The memorial plaque, once placed on the Octagon Planter, becomes the property and responsibility of the applicant. The Octagon Planter is the property and responsibility of the Council, and must not be tampered with in any way.
8. The Council will not be liable for the theft or damage to any memorial plaque once it has been placed on the Octagon Planter.
9. A small posy vase is provided with each memorial plaque. The vases must only be placed in the holes in the base of the planter, and no other vases, pot plants or any other form of tribute must be placed in, on or around the Octagon Planter. Please respect other plaque owners and do not leave any flowers in the posy vase that unreasonably restrict viewing of the plaques. The Council reserves the right to remove any flowers, plants, tributes etc. as they see fit.
10. Applicants may choose the position of the plaque on the Octagon Planter (subject to the position being available). If no preference is stated, the Council will allocate a position in strict order of date of application.
11. Applicants will be notified once a plaque has been positioned on the Octagon Planter.

If a memorial plaque is required, please complete the form and forward it to BCP Bereavement Care, North Cemetery, Strouden Avenue, Bournemouth, BH8 9HX, (tel 01202 128111; email bereavementcare@bcpcouncil.gov.uk) together with the appropriate remittance.



**\*Receipts will not be issued for payments unless requested. You will be notified when the plaque has been placed in the Garden.**

Any personal information you provide us with, will be held and used in accordance with the law and the Data Protection Act 2018. If you would like to find out more information about how we use your information, please see our Privacy Notice here: [bcpcouncil.gov.uk/privacy](http://bcpcouncil.gov.uk/privacy)

**PARTICULARS OF INSCRIPTION**  
(please write legibly and in block letters)

BCP Bereavement Care  
North Cemetery  
Strouden Avenue  
Bournemouth  
BH8 9HX

For Office Use
Received:
Plaque No.:
Plaque Placed:

Line	
1	
2	
3	

**NB. The maximum number of characters, including spaces, is 25 on lines 1 and 3, and 19 on line 2 (due to fixing holes). The name uses larger letters, and is therefore restricted to 17 characters.**

Please select which site location you wish to have your memorial planter installed by ticking the appropriate box.

**POOLE CREMATORIUM**  
**BOURNEMOUTH CREMATORIUM**

<input type="checkbox"/>
<input type="checkbox"/>

Please place a memorial plaque on the Octagon Planter, for which I enclose a Cheque/Card Payment Form/Cash (Cheques to be made payable to 'BCP Council'). Card payments may be taken over the telephone. Receipt only issued on request.

Name: (Mr. Mrs. Miss. Other)

Address:

Tel:  Email:

I have read the Terms and Conditions and agree to abide by them. I confirm the inscription and the details above are correct.

Signed:  Date:

Inscriptions can be set out on the plaques in the following styles:

<b>Style 1</b>	Name Years of Birth and Death  Inscription	<b>Example</b> David Alan White 1900-1974  At rest in God's Garden
<b>Style 2</b>	Name Full dates of Birth and Death Inscription	<b>Example</b> Margaret Young 8/3/1931–10/5/1980 Treasured Memories
<b>Style 3</b>	Name Date of Death Age/Inscription	<b>Examples</b> John Edward Green Died 6 <sup>th</sup> May 1977 Aged 59. In Loving Memory

BCP Bereavement Care, North Cemetery, Strouden Avenue, Bournemouth, BH8 9HX



## BCP BEREAVEMENT CARE Octagon Planter Memorial Plaque

### Application Form

Please refer to our published price list for fees

**Please note that the memorial plaques are for memorialisation only. There is strictly no provision for burial or strewing of remains in or around the Octagon Planter**

